



Home Care Association of New Hampshire

Presents

Introduction to the Coding Manual

A Webinar - Tuesday, March 16, 2010

2:30 – 4:30 p.m. EST

This session is a great beginning to ICD-9-CM coding through an introduction to the ICD-9-CM Coding Manual. The Coding Manual is a coder's best friend and the ultimate resource to guide you through the coding process. This session will highlight the differences and use of the three volumes of the coding manual, common conventions for coding that you must know and a guide to the abbreviations and directions that help you select the correct code. Like all areas of specialization, ICD-9-CM has its own language and rules. So join us for this audio-conference to see why your coding manual will become your best friend. The session will integrate illustrative examples of basic coding skills and answer questions that include, but are not limited to, the following:

- Which volume of the coding manual must you use first?
- What information is located in each of the three volumes?
- How do you determine how many digit are needed for a code?
- What do all the notes mean in the manual?
- How do I even start finding the correct diagnosis code?

The session speaker, Judy Adams, RN, BSN, is a well known health care consultant and speaker with over 30 years of health care experience and extensive experience in home care and home health management. Judy holds the Homecare Coding Specialist – Diagnosis certification from the Board of Advanced Medical Coding and the Certificate for OASIS Specialist – Clinical from the OASIS Certification and Competency Board.

Nurse Contact Hours: Two contact (2.0) hours are available for this educational activity. A facilitator from each participating agency will be responsible for copying and distributing the materials, which will be attached to your confirmation, to the participants and ensuring that each participant requesting contact hours prints their name on the roster. Participants must remain on the webinar until its conclusion. At the conclusion of the webinar, the facilitator will be responsible for collecting the evaluations and rosters and returning them to this office. There must be an evaluation for each name on the roster. Certificates of completion will be emailed to each agency facilitator once the evaluations and rosters have been received.

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Enjoy the convenience and cost-efficiency of a webinar. There is **no travel time** involved and **no limit to the number of attendees from your agency** who may participate **at your site through one phone line**. All you need to participate is a speaker telephone, a computer or laptop and a room large enough for your staff. You will be given a toll free number, a verbal passcode and a numerical access code for the web-based portion of the activity.

The teleconference will take place from 2:30 p.m. to 4:30 p.m EST. Due to the expense of using the telephone/web hook-up, registrations may not be shared between agencies – the agency’s registration covers the access of only one phone line into the webinar. The handout and related materials will be emailed to you one week prior to the email address you provide.

Registration: HCANH Members:

- \$169.00 per agency line
- Non-Members:** \$269 per agency line

Agency Name: _____

Agency Address: _____

Contact Name: _____

E-mail Address (please print): _____ alt. Email _____

Phone (): _____ Fax (): _____

Payment Information:

Enclosed is my check in the amount of _____ (payable to HCANH)

Visa MasterCard

Credit Card Number: _____ Exp. Date: _____ Security Code: _____

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Cancellation Policy: Fees will be refunded, or invoices will be adjusted, only if written notice of cancellation is received by HCANH two weeks prior to the workshop. In the event of cancellation, HCANH will retain, or charge, \$40 of the initial registration fee, per registrant, to cover administrative overhead. Once written cancellation is received, an HCANH staff member will review for approval. If your cancellation is approved, we will email back a signed and dated copy of the cancellation that your agency should retain on file in case of questions.

Fax completed registrations to (603) 225-5817 or mail with payment to HCANH, 8 Green Street, Concord, NH 03301. Please contact Chloe Roe at 603-225-5597 or croeh@homecarenh.org if you need assistance.